

BROWARD COUNTY OFFICE OF URBAN PLANNING AND REDEVELOPMENT

PUBLIC SCHOOL FACILITY PLANNING

Staff Working Group Meeting

Minutes

June 4, 2009

9:30 a.m. - 12 Noon

Broward County Governmental Center - Room 302

1. Call to Order and Roll Call

Chair Eichner called the Staff Working Group (SWG) meeting to order at 9:37 a.m. Linda Houchins took roll call, and the following Members were in attendance:

- Akagbosu, Chris
  - Amoruso, Glenn
  - Cunniff, Heather
  - Dokuchitz, Peter
  - Eichner, Shelley
  - Ferguson, Gerald
  - Frank, David
  - Hall, Lorri
  - Hickey, Jim
  - Holmes, Dan
  - Lajoie, Corinne
  - Moore, Roberta
  - Schuster, Larry
  - Stoudenmire, Scott
  - Swing, Brad
  - Teetsel, Dawn
  - Von Stetina, Deanne
  - Wood, Matthew
  - Yarbrough, Reagan
  - Zelch, Lisa
- Broward County School Board
  - Broward County
  - City of Lauderhill
  - City of Wilton Manors
  - Cities of Weston and West Park
  - City of Deerfield Beach
  - City of Pembroke Pines
  - City of Miramar
  - City of Coral Springs
  - City of Lauderdale Lakes
  - City of Dania Beach
  - City of Parkland
  - City of Pompano Beach
  - City of Coconut Creek
  - City of Sunrise
  - Town of Southwest Ranches
  - Broward County Planning Council
  - City of Cooper City
  - City of Oakland Park
  - City of Plantation

Others in attendance at the meeting were as follows:

- Peservich, Jonathan
  - Ciesielski, Michael
  - Hamilton, Leander
  - Bravo, Bridget
  - Davis-Hernandez, Tanya
  - Pinney, Andrew
  - Gabriel, Alan
  - Wight, Lisa
- Broward County School Board
  - City of Fort Lauderdale
  - City of Hollywood
  - City of Hollywood
  - City of North Lauderdale
  - City of Margate
  - Broward County School Board Cadre Attorney
  - Broward County School Board

**2. Addition(s) to the June 4, 2009 Agenda**

There were no additions to the June 4, 2009 agenda

**3. Approval of Minutes - March 6, 2009**

Dave Frank made a motion to approve the minutes of the March 6, 2009 meeting. Matt Wood seconded the motion, and the motion passed unanimously.

**4. Subcommittee Reports**

**5. Old Business**

**5.1 Feedback from the April 15, 2009 Oversight Committee Meeting**

Chair Eichner gave feedback from the April 15, 2009 Oversight Committee meeting. She said Claudia Munroe, Director, Design Services Department, Broward County School District, gave a short presentation regarding the urban school concept and talked about designs and opportunities regarding the proposed Broward County urban designs element. Chair Eichner also said that the 2008 Annual Status Report on Implementation of the Interlocal Agreement for Public School Facility Planning was discussed and approved and that the Committee talked about outstanding issues in the Report that need resolution. Additionally, she said that School Board Members talked about the School Board Capital Budget and the use of portables in meeting the level of service standard (LOS). Lisa Wight also advised that the Oversight Committee directed School District staff to provide presentations regarding the purpose and function of the Oversight Committee to the Municipalities. Chair Eichner stated that the Oversight Committee also talked about issues regarding Municipal response to information requested by the School District, and that responses from Municipalities have gotten better.

**5.2 Checklist Subcommittee**

Chair Eicher talked about the meeting between her and School District staff regarding the establishment of a Subcommittee to develop a Municipality checklist on the compliance items and timeframes called for in the Amended Interlocal Agreement (ILA). She asked for volunteers to the Subcommittee, and the following SWG Members volunteered to be on the Subcommittee: Reagan Yarbrough, City of Oakland Park; Lisa Wight, Broward County School District; and Corinne Lajoie, City of Dania Beach. Ms. Wight said she would contact the Subcommittee Members regarding a future meeting date, time and venue.

**5.3 By-Laws**

Chris Akagbosu advised that the draft Amended By-Laws contained in the meeting back-up materials incorporates language provided by School District staff and Larry Schuster's motion at the March 6, 2009 SWG meeting. Mr. Schuster made a motion to approve the Amended By-Laws. Mr. Frank seconded the motion, and the motion passed unanimously.

**6. New Business**

**6.1 Annual Report Subcommittee**

Chair Eichner advised that it was time to begin working on the 2009 Annual Status Report. She said that a draft Report needs to be completed by September 2009 and finalized for the October 2009

Oversight Committee meeting. Ms. Wight said that the Oversight Committee at their April 15, 2009 meeting requested a mid-year status report from the SWG that addresses corrections of violations depicted in the 2008 Annual Status Report on the Implementation of the Interlocal Agreement for Public School Facility Planning. Chair Eichner asked for volunteers to a revamped Annual Report Subcommittee that will work towards generating the 2009 Annual Status Report on Implementation of the ILA. At the Chair's request, Dave Frank talked about the workings of prior Subcommittees he worked on. Mr. Akagbosu suggested that the Subcommittee should consist of representatives from the School District, Broward County and the Municipalities. The following SWG Members volunteered to be on the revamped Annual Report Subcommittee: Scott Stoudenmire, City of Coconut Creek; Glenn Amoroso, Broward County; and Chris Akagbosu, Broward County School District. Chair Eichner requested that Mr. Akagbosu coordinate setting up a date and venue for the Subcommittee meeting.

## **6.2 Update on Senate Bill 360**

Alan Gabriel, School District Cadre Attorney, talked about Senate Bill 360, and said that the Governor signed the Bill last week. He talked about the following three areas which will affect the School District: update to the Capital Plan; use of relocatables capacity; and charter schools as a mitigation option. Discussions followed regarding the use of relocatables to meet LOS, implementation dates, and the value of the relocatable provision. Ms. Wight advised that there are only thirty-six (36) schools in Broward County that have relocatable capacity under the SB 360 requirements, and that only eight (8) schools meet LOS because of the expanded capacity from the relocatables.

Discussions followed regarding the issue of charter schools as a mitigation option. Ms. Wight advised that she talked to staff at the Department of Education (DOE) regarding the issue, and feedback from the DOE was that if the criteria in the Amended ILA regarding charter schools as a mitigation option are more restrictive than the criteria in the Statute, the Amended ILA will not violate provisions of the Senate Bill.

Mr. Gabriel said that the new law will now require the inclusion of relocatables into the LOS and that the law must be followed. He recommended that the Amended ILA should not be amended. Rather, the Oversight Committee should be informed of the requirement, and subsequently the Committee should advise the parties to the Amended ILA that the requirements of the law will be complied with and addressed. Mr. Gabriel suggested that a new paragraph could be created with the new language to address the relocatable issue and attached to the back of the Amended ILA. Brief discussions followed regarding amendment of the Amended ILA and the Oversight Committee's authority. Mr. Gabriel said that the penalty provisions for failure to adopt school concurrency have been modified in the new law, but do not relate to the School District or Municipalities.

Mr. Akagbosu advised that the School Board is in the process of completing its Five-Year District Educational Facilities Plan (DEFP) which will be adopted in August 2009. He said that the new Plan will reflect the capacity of the relocatables consistent with the new law. Mr. Akagbosu stated that the tentative DEFP will be sent to each Municipal City Manager with a copy to the SWG contact person. Also, a web link will be provided when the Plan is adopted.

## **6.3 SCAD Letter Transmittal**

Mr. Akagbosu said that due to budget cuts and streamlining of processes, the School District is requesting to henceforth E-mail the School Capacity Availability Determination (SCAD) Letters to the Municipalities and Broward County as opposed to mailing the Letters. The SWG concurred with the request.

7. Next Staff Working Group Meeting

7.1 September 3, 2009 (Regularly Scheduled Quarterly Meeting)

Chair Eichner advised that the next SWG meeting is scheduled for September 3, 2009 which will be the Thursday before Labor Day. After brief discussions regarding changing the date of the meeting, the consensus was to continue the SWG meetings on the first Thursday of each quarter.

8. Adjourn

Peter Dokuchitz made a motion to adjourn the meeting. Lorri Hall seconded the motion, and the meeting was adjourned at 10:15 a.m.

Respectfully submitted by:

  
Linda Houchins, Recording Secretary

  
Shelley Eichner, Chair